



Teen Diaries Internship Program

INTERNSHIP
(check all that apply)

- Summer
- Fall
- Spring

College / University	Position(s) Sought
Date of Application	

General Information

Last Name	First Name	Middle Name
Present Address	No. Street	Tel.
	City Province/State Postal Code	E-mail
Permanent Address (if different from above)	No. Street	Tel.
	City Province/State Postal Code	E-mail

Are you legally eligible to accept employment in the United States? Yes <input type="checkbox"/> No <input type="checkbox"/>	Have you been convicted of a crime in the past seven years, other than minor traffic violations? Yes <input type="checkbox"/> No <input type="checkbox"/>
When are you available to start work?	If yes, describe in full

Education

	School Name and Location	Major Course(s) of Study	Degree/Diploma/Certificate	Date obtained or expected
College / University				
High School				
Elementary School				

G.P.A. for your most recently completed academic year (Letter equivalent:).

G.P.A. for all courses completed to date (cumulative average) (Letter equivalent:).

Highlight skills relevant to the position(s) sought.

Educational Experiences and Accomplishments

Describe your relevant courses, project work, theses, publications, and presentations. Include awards and scholarships.

Extracurricular Activities

Describe your extracurricular activities including class or campus offices held, volunteer experience, memberships in clubs or organizations, leadership roles, sports activities, hobbies, etc. (You are not required to mention the names of organizations that indicate race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, age, marital status, family status, political beliefs or disabilities).

Work Experience

Describe all work experience (paid and unpaid) starting with most recent.

Position	Name of Organization	<input type="checkbox"/> Summer
City	Province/State	<input type="checkbox"/> Part-time
Duties:	Dates	(# of hours/wk)
		<input type="checkbox"/> Co-op
		<input type="checkbox"/> Internship
		<input type="checkbox"/> Volunteer
		<input type="checkbox"/> Full-time
		<input type="checkbox"/> Other: (specify)
Position	Name of Organization	<input type="checkbox"/> Summer
City	Province/State	<input type="checkbox"/> Part-time
Duties:	Dates	(# of hours/wk)
		<input type="checkbox"/> Co-op
		<input type="checkbox"/> Internship
		<input type="checkbox"/> Volunteer
		<input type="checkbox"/> Full-time
		<input type="checkbox"/> Other: (specify)
Position	Name of Organization	<input type="checkbox"/> Summer
City	Province/State	<input type="checkbox"/> Part-time
Duties:	Dates	(# of hours/wk)
		<input type="checkbox"/> Co-op
		<input type="checkbox"/> Internship
		<input type="checkbox"/> Volunteer
		<input type="checkbox"/> Full-time
		<input type="checkbox"/> Other: (specify)
Position	Name of Organization	<input type="checkbox"/> Summer
City	Province/State	<input type="checkbox"/> Part-time
Duties:	Dates	(# of hours/wk)
		<input type="checkbox"/> Co-op
		<input type="checkbox"/> Internship
		<input type="checkbox"/> Volunteer
		<input type="checkbox"/> Full-time
		<input type="checkbox"/> Other: (specify)

References

Give name, address, and telephone number of three references who are not related to you.
One personal and two professors/business references.

1.

2.

3.

I certify that the facts contained in this application are true and complete to the best of my knowledge. I understand that any false statements, omissions, or misrepresentations on this application or false statements made during the employment process may be considered sufficient cause for rejection of this application or dismissal if I have been employed, no matter when discovered by the Company.

I hereby authorize the Company to thoroughly investigate my references, employment record, and any other matters related to my suitability of employment and further authorize my former employers or any third party to disclose to the Company all reports and other information related to my suitability for employment, without giving me prior notice of such disclosure. In addition, I hereby release the Company, former employers, and all references listed above, from any and all claims, demands, or liabilities arising out of or related to such investigation or disclosure.

I understand that nothing contained in this application or conveyed during any interview that may be granted is intended to create an employment contract. I further agree that, if I am hired, my employment is for no definite period and may be terminated at any time, without prior notice, at the option of either myself or the Company. I further understand that no representative of the Company has the authority to make any assurances to the contrary.

I understand that filling out this form does not indicate there is a position open and does not obligate the Company to hire me.

Print Full Name

Signature

Date